

## WEDDING RECEPTION PLANNER PAGE 4

### WEDDING PARTY INFORMATION

Bride Name & Age _____	Groom Name & Age _____
Bride Phone/Email _____	Groom Phone/Email _____
Bride Parents _____	Groom Parents _____
Maid or Matron of Honor _____	Best Man _____
Bridesmaids _____	Escorted by _____
Bridesmaids _____	Escorted by _____
Bridesmaids _____	Escorted by _____
Bridesmaids _____	Escorted by _____
Bridesmaids _____	Escorted by _____
Bridesmaids _____	Escorted by _____

Please indicate exactly how and when you would like to be introduced or announced as the Bride and Groom at the wedding reception?

*How? Some common possibilities for Jane Doe marrying John Buck are:*

- Jane and John Buck
- John and Jane Buck
- Mr. and Mrs. John Buck

*When? At what point during the reception? Some possibilities for the time of your introduction/announcing are:*

- When you first arrive at the reception, then have cocktails or dinner afterward.
- When you first arrive at the reception, then proceed immediately to your first dance. *This always works quite well.*
- After cocktails and/or dinner, then proceed immediately to your first dance.

Please indicate your preferences: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Please indicate somewhere on this page whether or not you would like your wedding party announced into the reception. We can announce them couple by couple or simply as “Let’s hear it for the wedding party!”
- If you would like them announced couple by couple please make sure they are in the proper order and include a pronunciation guide for every name. We will announce them from the bottom of the list to the top (ending with the maid of honor escorted by the best man)
- Also include a pronunciation guide for the announcement of the bride and groom along with any special instructions (entrance songs, exact wording, etc..)